

Ref. DO/2023-24/10/01350-D

Date: 16th Aug. 2023

Notification

Hereby Internal Quality Assurance committee (IQAC) is constituted as under :

S. No.	Name	Designation	Status
1.	Prof. (Dr.) S.S. Tyagi	Director	Chairman
2.	Dr. Mayank Agarwal	Managing Director, IIMT Group of Colleges Management Representative	Member
3.	Prof. (Dr.) J. K. Sharma	Executive Director, IIMT Group of Colleges	Member
4.	Dr. A. P. Singh	Dean Academics & Library Incharge	Member
5.	Ms. Divya Dixit	Head (CRC)	Member
6.	Mr. Subhash Chandra	Dy. Director Administration	Member
7.	Mr. Saswat Das	Head R&D	Member
8.	Mr. Nikhil Gupta	Prof. Incharge (Students Welfare)	Member
9.	Mr. Badal Bhushan	Prof. Incharge (Examination)	Member
10.	Mr. Rajesh Kumar Jha	Registrar	Member
11.	Mr. Dinesh Kumar Yadav	NBA & NAAC Coordinator	Member
12.	Mr. Pradeep Mallah	Industry Representative	Member
13.	Mr. Sunil Kumar	Alumni Representative	Member
14.	Mr. Anisha Anand	Student Representative (ECE 4 th Year)	Member
15.	Mr. Prince Vatsal	Student Representative (CSE 4 th Year)	Member
16.	Mr. Ravinder Kaushik	Parents Representative	Member
17.	Dr. Prabhat Kumar Vishwakarma	HOD (CSE)	Member
18.	Mr. Krishan Kumar Karothiya	HOD (ME)	Member
19.	Ms. Tabasuum Abbasi	HOD (CE)	Member
20.	Dr. Mahendra Prasad Sharma	HOD (IT)	Member
21.	Dr. Naveen Kumar Sharma	HOD (MCA) & Chief Coordinator (Boys Hostel)	Member
22.	Dr. Vivek Rastogi	HOD (MBA)	Member
23.	Dr. Deepak Sharma	HOD (ASH)	Member
24.	Dr. Seema Nayak	IQAC Coordinator & HOD (ECE)	Member Secretary



Prof. (Dr.) S.S Tyagi
Director

Director
IIMT College of Engineering
Greater Noida

All the Members of the Committee

(Dr. Seema Nayak, Member Secretary is requested to inform all external members.)

NAAC Accredited & NBA Accredited (B.Tech-CSE, B.Tech-ECE)

Approved by AICTE, New Delhi and Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

Plot No. 20, Knowledge Park - III Greater Noida - 201310, Uttar Pradesh, India

IQAC/2023-24/Q1

Date: 1-09-2023

MINUTES OF THE MEETING

A meeting was conducted on dated 29/08/2023 in Room no. 204 under the chairmanship of Prof. (Dr) S. S. Tyagi, Director at 2 PM. The following members attended the meeting.

1. Dr. S.S.Tyagi
2. Dr. Seema Nayak
3. Dr. A.P.Singh
4. Dr. Prabhat Kumar
5. Dr. Ajay Gupta
6. Dr. N.K.Sharma
7. Dr. Mahinder Sharma
8. Mr. Krishan Kumar
9. Ms. Tabassum Abbasi
10. Mr. Rakesh Kumar Jha
11. Mr Dinesh Kumar Yadav
12. Mr Rajesh Wahie
13. Dr. V.P. Singh


Agenda:

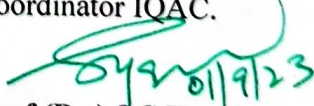
1. Review of previous IQAC meeting MOM
2. IQAC plan of activity
3. ERP System
4. Course file, LP,LDS
5. Lab course file, Lab Evaluation sheet
6. Mentor Mentee System
7. Slow Learner / Advanced Learner
8. R & D activity and Club Activities
9. Workshop / Seminar
10. Collaboration with Industry / Agencies
11. Value Added Course min 30 hrs
12. Grievance if any
13. ICT facility
14. Review on Infrastructure development
15. Other issues with permission of the chair

In the meeting following points were discussed.

1. Director started the IQAC meeting by reading the review of the previous meeting's MOM As per that completion of course files of session 2022-23 is pending from all HoDs except HoD ECE. Director asked all HoDs to submit course files completion certificate to him till 4/09/23. Dean Academics suggested to prepare list of faculty members and their teaching subjects with code to check course files
2. IQAC Coordinator prepared plan of IQAC cell activities for the Session 2023-24 as below
 - To organize workshop on NAAC
 - To organize Session on Attainment of Course Outcomes
 - To organize Session on Bloom's Taxonomy and preparation of quality question papers
 - To organize workshop on Rubrics for performance assessment
 - To organize Staff development program on Maintaining labs and soft skills
 - To organize faculty development program as a nodal center of NITTTR (Responsibility: IQAC)
3. New IIMT ICloudems ERP is implemented from session 2023. All members were instructed to follow the same and upload all data relevant to their departments (Responsibility: All HoDs)
4. All HoDs were asked to follow the formats given by IQAC like Course file, Lab course file, Lab evaluation sheet. Also asked to motivate faculty members to strictly follow the lecture plan (Responsibility: All HoDs)
5. All HoDs were asked to maintain the records of mentor mentees and prepare documents as per IQAC format. Also asked to solve all problems of mentees and do their counselling (Responsibility: All HoDs)
6. Director asked to all members to give more attention on slow learners and arrange

- remedial classes for them and for advanced learners provide them extra technical training and do carrier counselling (Responsibility: All HoDs)
7. All members were requested to submit their department coordinators list as per availability of faculty members and keeping in mind all the verticals like ERP, time table, placement, floor incharge, alumni coordinator etc. (Responsibility: All HoDs)
 8. Further focused on R&D activities, Club activities as per given targets and achieve it within given time frame. Also update the department club's committees (Responsibility: All HoDs)
 9. Director requested to Mr Rajesh Wahie (representative of T&P) to do collaboration with industry for all departments and organize value added courses for the students (Responsibility: Head Training)
 10. Online grievance system is available on ERP, asked all members to solve the issues of students (Responsibility: All HoDs)
 11. To improve the teaching and learning process , all were asked to improve ICT facility (Responsibility: All HoDs)
 12. Professor Incharge- Examinations of IIMT college of engineering is asked to revise the print of answer copies as per need of NAAC (Responsibility: Prof. Incharge- Exam)
 13. HoDs were asked to develop their infrastructure as per NBA, NAAC requirements and give request to team Administration. (Responsibility: HoDs & Admin Director)
 14. Plagiarism software Turnitin is available in library , all were requested to send articles through HOD mail only (Responsibility: All HoDs & Librarian)
 15. The meeting was concluded by giving vote of thanks by the coordinator IQAC.


Prof.(Dr.) Seema Nayak
IQAC Coordinator


Prof.(Dr.) S.S. Tyagi
Chairman IQAC

CC: (Through email only)
All members of IQAC

**IIMT COLLEGE OF ENGINEERING
GREATER NOIDA**

DATE: 29-08-2023

Time 02:50 PM to

S. No.	Name	Designation	Department	Signature
1	Dr. S.S. Tyagi	Director	CSE	
2	Dr. Seema Nayak	HOD	BEE	
3	Dr. A.P. Singh	D A.P	Dean Acad.	
4	Dr. Prabhat K.	HOD	AI-DS	
5	Dr. Ajay K. Gupta	HOD	CSE(AI)	
6	Dr. Naveed K. Khan	HOD	MCA	
7	Dr. Mahendra	HOD	IT	
8	Krishna Kumar	HOD	ME	
9	Dr. Anurag Anand	HOD	CIVIL	
10	Rajesh Kumar Jha	Registrar		
11	Dinesh K. Yadav	AP	ECE	
12	Rajesh K. Yadav	Procurer		
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Ref: IQAC/2023-24/Q3

Date: 15-04-2024

MINUTES OF THE MEETING

A meeting was conducted on dated 12/04/24 in room no. 205 under the chairmanship of Prof. (Dr) S. S. Tyagi, Director at 11AM.. The following members attended the meeting.

1. Prof.(Dr) S.S.Tyagi
2. Prof.(Dr) Seema Nayak
3. Prof.(Dr). Prabhat Kumar
4. Dr. Ajay Gupta
5. Dr. N.K.Sharma
6. Dr. Girish Gautam
7. Dr. Deepak Sharma
8. Ms. Tabassum Abbasi
9. Mr.Rajesh Kumar Jha
10. Mr Dinesh Kumar Yadav
11. Mr Saswat Das
12. Dr. Ambrish Sharma
13. Ms Laveena

Agenda:

- Review of previous meeting
- NAAC SSR, NAAC preparation
- Academic External audit
- Project Report format
- Feedback from various stakeholders (Curriculum, facility, content)
- CO PO attainment
- Audit of non teaching departments
- Initiative for Higher education
- Review of Lab manuals
- Strengthening the T&P and arranging industrial training for students.
- Gender audit
- Data verification for student satisfaction survey (SSS)

In the meeting following points were discussed.

1. Director started the IQAC meeting by welcoming the all members.

2. IQAC coordinator reviewed the points of previous meeting.
3. Director asked all members to submit all data for NAAC SSR.
4. All HoDs were requested to submit the external academic audit report till 30 April 2024. ASH and ECE department already submitted the same.
5. IQAC coordinator asked all to follow the AKTU project report format for final year students
6. Dr. Tabassum Abbasi will be feedback coordinator and asked her to take all feedback on ERP only. Regarding the same take feedback from 60% students in the department, 5-6 alumni and employers. This task should be completed till 15th May 2024.
7. Director asked all to complete CO-PO attainment of their department. For guidance asked IQAC coordinator to organize session on the same topic.
8. All non teaching departments asked to do audit of their departments.
9. CRC Head was asked to take initiative for the higher education of the students.
10. All HoDs were asked to review the all lab manuals.
11. CRC Head was asked to strengthen the T&P cell for training and placement.
12. Registrar was asked to do Gender Audit for session 2022-23 and 2023-24 and submit report within a week.
13. Further Registrar was asked to send students data to all HoDs for verification purposes of SSS (student satisfaction survey).
14. The meeting was concluded by giving vote of thanks by the coordinator IQAC.



Prof. (Dr.) Seema Nayak

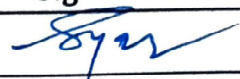
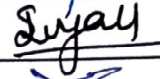


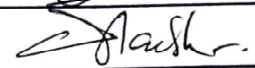
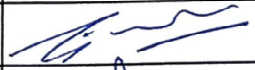
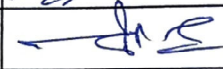
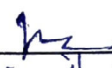

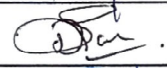
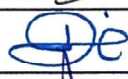
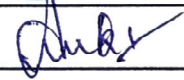
IQAC Coordinator

CC: -All members of IQAC (Through email only)

**IIMT COLLEGE OF ENGINEERING
GREATER NOIDA**

DATE: 12-04-2024

Time 11:00 AM to

S. No.	Name	Designation	Department	Signature
1	Dr. S.S. Tyagi	Director	CSE	
2	Dr. Seema Nayak	HOD	BEE	
3	Dr. Prabhakar K	HOD	AI-DS	
4	Dr. Ajay K. Gupta	HOD	CSE(AI)	
5	Dr. Naveen K. Sharma	HOD	MCA	
6	Dr. Gishik Dutt Gaurain	Associate Prof.	ME	
7	Dr. Deepak Singh	HOD	ASH	
8	Dr. Vikram Anand	HOD	CIVIL	
9	Rajesh Kumar Jha	Registrar		
10	Mr. Saswati Das	AP	M-E	
11	Dinesh Kr. Yadav	AP	ECE	
12	Dr. Anubhish Sharma	HOD	MBA	
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